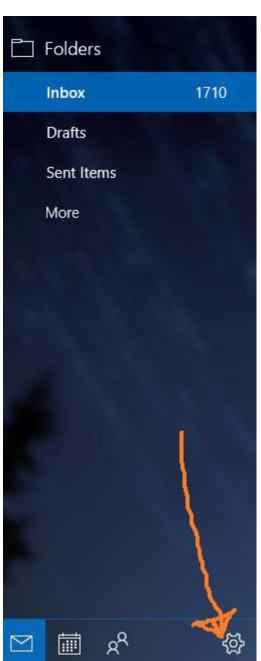


# **SETUP IMAP for WINDOWS MAIL**

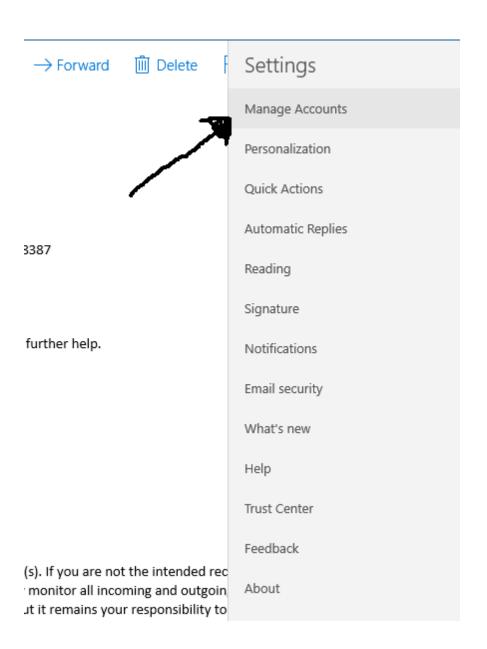
# Open Windows Mail- Click settings







### Click on Manage Accounts







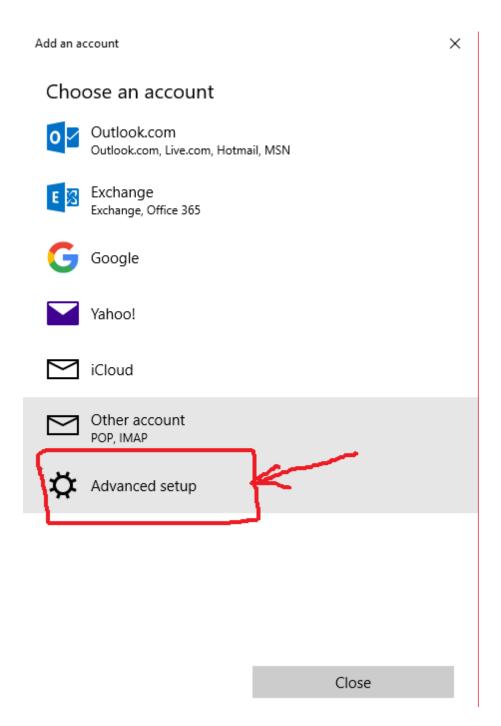
## **Click Add Accounts**

| ill Delete           | < Manage Accounts                   |  |  |
|----------------------|-------------------------------------|--|--|
|                      | Select an account to edit settings. |  |  |
|                      | ව Linked inbox                      |  |  |
|                      |                                     |  |  |
|                      |                                     |  |  |
|                      |                                     |  |  |
|                      |                                     |  |  |
|                      | $\bowtie$                           |  |  |
|                      |                                     |  |  |
|                      | 2 Link inboxes                      |  |  |
| t the intended no    |                                     |  |  |
| ır responsibility to |                                     |  |  |
|                      |                                     |  |  |





## Click on Advanced Setup





Add an account X

### Advanced setup

Choose the kind of account you want to setup. If you're not sure, check with your service provider.

### Exchange ActiveSync

Includes Exchange and other accounts that use Exchange ActiveSync.

#### Internet email

POP or IMAP accounts that let you view your email in a web browser.

Cancel





## FILL IN ALL INFORMATION BELOW and CLICK SIGN IN

| Add an account                                      | × |  |
|---|---|--|
| Internet email account<br>Email address             |   |  |
| Your Email-id                                       | × |  |
| User name   |   |  |
| Your Email-id                                       |   |  |
| Examples: kevinc, kevinc@contoso.com, domain\kevinc |   |  |
| Password  |   |  |
| •••••   |   |  |
| Account name  |   |  |
| Your email-id                                       |   |  |
| Send your messages using this name                  |   |  |
| Your Name, Company name                             |   |  |





### Incoming email server

| w3i.cloud   |         |  |  |
|---|---------|--|--|
|   |         |  |  |
| Account type  |         |  |  |
| IMAP4   | ~       |  |  |
| Outgoing (SMTP) email server                          |         |  |  |
| w3i.cloud   |         |  |  |
|   |         |  |  |
| Outgoing server requires authentication               |         |  |  |
| Use the same user name and password for sending email |         |  |  |
| Require SSL for incoming email                        |         |  |  |
| Require SSL for outgoing email                        |         |  |  |
|   |         |  |  |
| Cancel  | Sign in |  |  |

